



A Unit of

**DMI Foundations**

MAIN CAMPUS

A secular non profit

Near Chennai-Trichy National Highway,  
Keelaathanur, Tindivanam, Tamil Nadu - 604305.

☎ 044 22339039 ✉ sju@dmifoundations.org

REGISTERED OFFICE:

Kanyakumari Medical Mission Research Centre-KMMC

St. Devasahayam Nagar, Muttom Eraniel Road,  
Muttom, Kanyakumari Dist., Tamil Nadu - 629202.

☎ 04651 239981 ✉ sju@thekmmc.in

Ref: SJU/OOR/LC/UGC/7.6/2026/2

Date: 10.04.2026

To

The Joint Secretary (Private Universities)  
University Grants Commission  
Bahadur Shah Zafar Marg  
New Delhi – 110002

Respected Sir,

**Sub:** St. Joseph University, Tamil Nadu - Submission of UGC Proforma under Section 2(f) of the UGC Act – reg.

**Ref:** UGC Communication No. F.8-27/2024 (CPP-I/PU)/149755 dated 5<sup>th</sup> August 2025

We are grateful to University Grant Commission for having included St. Joseph University, Tindivanam, Tamil Nadu in the 2 (f) list of State Private Universities. As per the communication received from the UGC, we hereby submit the duly filled in Proforma along with all the supporting documents for further processing.

We look forward to your kind consideration and acknowledgment of the submission.

Thanking you

Yours sincerely

  
REGISTRAR (i/c)

Enclosures:

- 1) UGC duly filled in Proforma
- 2) Appendix No I to XVIII
- 3) Annexure No 1 to 15





**UNIVERSITY GRANTS  
COMMISSION BAHADUR SHAH  
ZAFAR MARG NEW DELHI-110 002**

*Proforma for submission of information by State Private Universities for ascertaining their norms and standards*

**A. Legal Status**

1.1	Name and Address of the University	<b>St. JOSEPH UNIVERSITY</b> Keezhathanur Village, Tindivanam Taluk, Tamil Nadu - 604 305
1.2	Headquarters of the University	<i>Regd. office as per Act:</i> Kanyakumari Medical Mission Research Centre, St. Devasagayam Nagar, Muttom, Kalkulam Taluk, Kanyakumari District - 629202 Tamil Nadu
1.3	<p>Information about University</p> <p>a. Website _____ b. E-mail _____ c. Phone Nos. _____ d. Fax Nos. _____</p> <p>Information about Authorities of the University</p> <p>a. Ph. (including mobile), Fax Nos. and e-mail of Chancellor _____ b. Ph. (including mobile), Fax Nos. and e-mail of Vice-Chancellor _____ c. Ph. (including mobile), Fax Nos. and e-mail of Registrar _____ d. Ph. (including mobile), Fax Nos. and e-mail of Finance Officer _____</p>	<p><b>Website: www.sju.ac.in</b> <b>E-mail: registrar@sju.ac.in</b> <b>Phone Nos. (M): 8925938602</b></p> <p>a. <b>Rev. Fr. J. E. Arulraj</b> <b>Chancellor</b> Mobile No:9444390742 Email:chancellor@sju.ac.in</p> <p>b. <b>Dr. V. Subbiah Bharathi</b> <b>Vice Chancellor</b> Mobile No:8925938600 E-mail:vc@sju.ac.in</p> <p>c. <b>Dr. Marlon Jones Louis</b> <b>Registrar (i/c)</b> Mobile No:8925938602 E-mail:registrar@sju.ac.in</p> <p>d. <b>Rev. Dr. A. Selin Mary</b> <b>Finance Officer</b> Mobile No: 9444405814 E-mail:fo@sju.ac.in</p>
1.4	Date of Establishment	15.03.2024
1.5	Name of the Society/Trust promoting the University (Information may be provided in the following format)  (Copy of the registered MoA/Trust Deed to be enclosed)	St. Alphonsa Trust  Copy of registered Trust Deed is enclosed as <b>ANNEXURE - 1</b>

1.6	Composition of the Society/Trust				Composition of the Trust is provided in <b>Appendix - I</b>
Name	Address	Occupation	Designation in the Society/Trust		
(Details to be provided in <b>Appendix-I</b> )					Details Provided in <b>Appendix - II</b>
1.7	Whether the members of the Society/Trust are members in other Societies/Trusts or in the Board of Governors in companies? If yes, please provide details in the following format:-				
Name of the member	Address	Name of the society/trust	Designation in the Society/Trust		
(Details to be provided in <b>Appendix-II</b> )					
1.8	Whether the promoting Society/Trust is involved in promoting/ running any other University/ Educational Institution? If yes, please give details in the following format:-			No	
Name of the University / Educational Institution	Activities				
(Details to be provided in <b>Appendix-III</b> )					
1.9	Whether the promoting society/trust is involved in promoting/running activities other than educational? If yes, please give details in the following format:-			No	
Name of the Organization	Activities				
(Details to be provided in <b>Appendix-IV</b> )					
1.10	Act and Notification under which established (copy of the Act & Notification to be enclosed)			St. Joseph University has been established under Tamil Nadu Private Universities Act 14 of 2019, vide Tamil Nadu Govt. Gazette Notification No. II (2)/HE/112(d) 2024, Government Order G.O.(Ms) No.70 dated 15.03.2024 and Tamil Nadu Private Universities (Amendment) Act No. 12 of 2025 <b>ANNEXURE - 2</b>	
<input checked="" type="checkbox"/>	Enclosed <del>Not enclosed</del>				

1.11	Whether the University has been established by a separate State Act?	Yes
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**B. Organization Description**

2.1	Whether Unitary in nature (as per the UGC Regulation)	Yes
2.2	Territorial Jurisdiction of the University as per the Act	State of Tamil Nadu
2.3	Details of the constituent units of the University, if any, as mentioned in the Act	-
2.4	<p>Whether any off-campus centre(s) established? If yes, please give details of the approval granted by the State Government and UGC in the following format:-</p> <p>a. Place of the off-campus _____</p> <p>b. Letter No. &amp; date of the approval of State Government _____</p> <p>c. Letter No. &amp; date of the approval of UGC _____</p> <p>_____ (Details to be provided in <b>Appendix-V</b>)</p> <p>(Please attach attested copy of the approval)</p>	No
2.5	<p>Whether any off-shore campus established? If yes, please give details of the approval granted by the Government of India and the host country in the following format:-</p> <p>a. Place of the off-shore campus _____</p> <p>b. Letter No. &amp; date of the approval of Host Country _____</p> <p>c. Letter No. &amp; date of the approval of Government of India _____</p> <p>(Details to be provided in <b>Appendix-VI</b>) (Please attach attested copy of the approval)</p>	No
2.6	Does the University offer a distance education programme? If yes, whether the courses run under distance mode are approved by the competent authority? (Please enclose attested copy of the course-wise approval of competent authority)	No
2.7	<p>Whether the University has established study centre(s)? If yes, please provide details and whether these study centres are approved by the competent authority of the University and UGC?</p> <p>(Details to be provided in <b>Appendix-VII</b>)</p> <p>(Please enclose attested copy of the approval from the competent authority)</p>	No

	competent authority)
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**C. Academic Activities Description**

**Academic Programmes**

3.1	<p>Details of the programmes permitted to be offered by Gazette Notification of the State Government and its reference</p> <p>(Details to be provided in <b>Appendix-VIII</b>)</p>	<p>Details of the programmes permitted to be offered by Gazette Notification of the State Government is enclosed in <b>Appendix - VIII</b></p>
3.2	<p>Current number of academic programmes/ courses offered by the University</p> <p>(Details to be provided in <b>Appendix-IX</b>)</p>	<p>Details enclosed in <b>Appendix - IX</b></p>
3.3	<p>Whether approvals of relevant statutory council(s) such as AICTE, BCI, DEC, DCI, INC, MCI, NCTE, PCI, etc. have been taken to:</p> <p style="margin-left: 20px;">a. Start new courses b. To increase intake</p> <p>If yes please enclose copy of approval and give course- wise details in the following format:-</p> <p>(Details to be provided in <b>Appendix-X</b>)</p>	<p style="text-align: center;">Yes</p> <p>Details enclosed in <b>Appendix - X</b></p>

3.4	<p>If the University is running courses under distance mode, please provide details about the students enrolled in the following format:-</p> <table border="1" data-bbox="292 461 687 611"> <thead> <tr> <th data-bbox="292 461 408 573">Name of the Study Centre</th> <th data-bbox="408 461 547 573">Courses offered</th> <th data-bbox="547 461 687 573">No. of students enrolled</th> </tr> </thead> <tbody> <tr> <td data-bbox="292 573 408 611"></td> <td data-bbox="408 573 547 611"></td> <td data-bbox="547 573 687 611"></td> </tr> </tbody> </table> <p>(Details to be provided in <b>Appendix-VII</b>)</p> <p>(Please enclose copy of the course-wise approval of the competent authority)</p>	Name of the Study Centre	Courses offered	No. of students enrolled				No	
Name of the Study Centre	Courses offered	No. of students enrolled							
3.5	<p>Temporal plan of academic work in the University</p> <p>Semester system/ Annual system</p>	Engineering, Nursing, Pharmacy, Arts and Sciences, Law	Semester System						
		Medical & Allied Health Sciences	Annual System						
3.6	<p>Whether the University is running any course which is not specified under Section 22 of the UGC Act, 1956? If yes, please give details in the following format:-</p> <ol style="list-style-type: none"> <li>a. Name of the course(s)</li> <li>b. Since when started</li> <li>c. Whether the University has applied for permission from UGC?</li> </ol> <p>(Details to be provided in <b>Appendix-XI</b>)</p>	No							

#### 4. Student Enrolment and Student Support

4.1	Number of students enrolled in the University for the current academic year according to
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Particulars		No. of students from the same State where the University is located	No. of students from other States	No. of NRI students	No. of overseas students excluding NRIs		Grand Total
					Foreign Students	Person of Indian Origin Students	
UG	M	211	12	Nil	Nil	Nil	223
	F	316	78	Nil	Nil	Nil	394
	T	527	90	Nil	Nil	Nil	617
PG	M	22	-	Nil	Nil	Nil	22
	F	18	-	Nil	Nil	Nil	18
	T	40	-	Nil	Nil	Nil	40
M.Phil	M	-	-	Nil	Nil	Nil	-
	F	-	-	Nil	Nil	Nil	-
	T	-	-	Nil	Nil	Nil	-
Ph.D.	M	21	-	Nil	Nil	Nil	21
	F	29	1	Nil	Nil	Nil	30
	T	50	1	Nil	Nil	Nil	51
Diploma	M	-	-	Nil	Nil	Nil	-
	F	11	-	Nil	Nil	Nil	11
	T	11	-	Nil	Nil	Nil	11
PG Diploma	M	-	-	Nil	Nil	Nil	-
	F	-	-	Nil	Nil	Nil	-
	T	-	-	Nil	Nil	Nil	-
Certificate	M	-	-	Nil	Nil	Nil	-
	F	-	-	Nil	Nil	Nil	-
	T	-	-	Nil	Nil	Nil	-
Any Other (Pl. Specify)	M	-	-	Nil	Nil	Nil	-
	F	-	-	Nil	Nil	Nil	-
	T	-	-	Nil	Nil	Nil	-

M-Male, F-Female, T-Total

4.2	Category-wise students	No. of	<b>Category</b>	<b>Female</b>	<b>Male</b>	<b>Total</b>
			SC	93	36	129
			ST	2	3	5
			OBC	232	130	362
			PH	0	0	0
			General	86	137	223
			<b>Total</b>	<b>413</b>	<b>306</b>	<b>719</b>

4.3	Details of the two batches of students admitted
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Particulars	Batch 1			Batch 2		
	Year of Entry – 2024			Year of Entry -		
	UG	PG	Total	UG	PG	Total
No. admitted to the programme	617	40	657	-	-	-
No. of Drop-outs						
(a) Within four months of Joining	27	6	33	-	-	-
(b) Afterwards						
No. appeared for the final year examination	Yet to appear					
No. passed in the final exam						
No. passed in first class						

4.4	Does the University provide bridge/remedial courses to the educationally disadvantaged students? If yes, please give details	<p style="text-align: center;">Yes</p> <p>The University provides Bridge Courses to support educationally disadvantaged students and to help them adapt to the academic rigor of higher education focusing primarily on English Proficiency, Fundamentals of mathematics / computing and Aptitude training.</p>
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4.5	Does the University provide any financial help to the students from socially disadvantaged group? If yes, please give details	<p style="text-align: center;">Yes</p> <p>The University provides financial support to the Economically Weaker Sections (EWS) and First Graduates. Fee Concessions are given based on parents' economic background.</p>								
4.6	In case the University is running M.Phil/Ph.D. programme, whether it is full time or part time and whether these programmes are run as per UGC Regulations,2009 on M.Phil/Ph.D.	<p>The University offers Ph.D. programmes in various disciplines on a full-time and part-time basis. These programmes are conducted strictly in accordance with the UGC (Minimum Standards and Procedure for Award of M.Phil./Ph.D.Degrees) Regulations, 2009 &amp; 2022.</p>								
4.7	Whether the University have a website? If yes please give website address and whether the website is regularly updated?	<p style="text-align: center;">Yes</p> <p>The University Website address is <a href="http://www.sju.ac.in">www.sju.ac.in</a></p> <p>The website is updated regularly.</p>								
4.8	How are the prospective students informed about the criteria for admission, rules & regulations, facilities available, etc?	<p>Through:</p> <ol style="list-style-type: none"> <li>1. University brochures, Pamphlets and Prospectus.</li> <li>2. University website.</li> <li>3. Educational fairs</li> <li>4. Student helpdesk which serves as a single point of contact for queries and clarifications.</li> <li>5. Toll Free Number</li> </ol>								
4.9	<p>Whether any grievance redressal mechanism is available in the University? If yes, please provide details about the complaints received against malpractices, etc in the University in the following format:-</p> <table border="1" data-bbox="300 1563 979 1704"> <thead> <tr> <th data-bbox="300 1563 464 1659">Name of the complaint</th> <th data-bbox="464 1563 635 1659">Complaint against</th> <th data-bbox="635 1563 805 1659">Date of Complaint</th> <th data-bbox="805 1563 979 1659">Action taken by the University</th> </tr> </thead> <tbody> <tr> <td data-bbox="300 1659 464 1704"></td> <td data-bbox="464 1659 635 1704"></td> <td data-bbox="635 1659 805 1704"></td> <td data-bbox="805 1659 979 1704"></td> </tr> </tbody> </table> <p>(Details to be provided in <b>Appendix-XII</b>)</p>	Name of the complaint	Complaint against	Date of Complaint	Action taken by the University					<p style="text-align: center;">Yes</p> <p>The University has established Grievance Redressal Mechanism as per UGC Guidelines.</p> <p style="text-align: center;">Details attached as <b>Appendix - XII</b></p>
Name of the complaint	Complaint against	Date of Complaint	Action taken by the University							

5. Curriculum, Teaching Learning Process/Method, Examination/Evaluation System

5.1	Which University body finalized the curriculum? The composition of the body may be given. (Board of Studies, Academic Council, Board of Management)	On the recommendations of the Board of Studies, the Academic Council of the University finalizes and approves the curriculum. The details of the composition of the bodies is provided in <b>ANNEXURE - 3</b>
5.2	What are the Rules/regulations/procedure for revision of the curriculum and when was the curriculum last updated?	The Board of Studies (BoS) shall convene meetings to review the curriculum and revise the syllabus, ensuring it remains current and aligned with industry trends, academic advancements, and placement requirements. In addition, the Academic Council to review academic policies, approve curriculum revisions, and ensure effective implementation of academic standards across the institution.
5.3	Whether approval of statutory bodies such as Board of Studies, Academic Council and Board of Management of the University has been taken to start various courses? If yes, please enclose extracts of the minutes.	Yes Minutes enclosed as <b>ANNEXURE - 3</b>
5.4	Furnish details of the following aspects of curriculum design:  Innovation such as modular curricula Inter/multidisciplinary approach	The Curriculum Design of the University integrates key aspects of Innovation, Entrepreneurship, and Interdisciplinary Learning. Each semester includes at least one Employability Enhancement Course to strengthen students' professional skills and career readiness. Students are provided the flexibility to choose Programme-Specific Electives based on their areas of interest. In addition to Professional Core Subjects, equal emphasis is placed on Open Electives and Value-Added Courses such as Humanities, Basic Sciences, Management, Environmental Sciences, and Foreign Languages, thereby ensuring holistic academic development.
5.5	Has the University conducted an academic audit? If yes, please give details regarding frequency and its usage.	Yes. 1. The Academic Audit is conducted for various courses in every Semester. 2. The internal academic audit committee jointly with the Internal Quality Assurance Cell (IQAC) verifies the list of academic files and registers to ensure the academic quality. 3. The IQAC analyse the audit reports and take necessary steps for compliance.

5.6	<p>Apart from classroom instruction, what are the other avenues of learning provided for the students? (Example: Projects, Internships, Field training, Seminars, etc.)</p>	<p>Other avenues of learning available to the students include:</p> <p>(a) Field visits and Industrial visits  (b) Industrial training, projects, Internships  (c) Lab projects, Mini projects and workshops.  (d) Seminars, Group discussions and Guest faculty tech talks</p>
5.7	<p>Please provide details of the examination system (Whether examination based or practical based)</p>	<p>The end semester examinations are conducted by the Controller of Examinations adhering to the examination procedures stated as First Ordinances of St. Joseph University No. 9 (a - f). <b>ANNEXURE 4</b></p>
5.8	<p>What methods of evaluation of answer scripts does the University follow? Whether external experts are invited for evaluation?</p>	<p>The evaluation of answer scripts is carried out jointly by Internal and External Evaluators to ensure transparency and academic fairness. The External Evaluators are invited to the University Campus for Central Valuation on the dates specified by the Office of the Controller of Examinations.</p>
5.9	<p>Mention the number of malpractice cases reported during the last 3 years and how they are dealt with.</p>	<p>NIL</p>
5.10	<p>Does the University have a continuous internal evaluation system?</p>	<p>Yes</p> <p>The University adopts a system of Continuous Internal Assessment (CIA) to evaluate students' performance throughout the semester. The faculty member handling the course shall conduct various assessment components such as written tests, seminars, assignments, and quizzes to measure the students' understanding and progress on a continuous basis.</p>
5.11	<p>How are the question papers set to ensure the achievement of the course objectives?</p>	<p>Question papers are designed to align with the defined Course Outcomes (COs), thereby ensuring the attainment of Course Objectives. The structure and pattern of the question paper are framed in accordance with Bloom's Taxonomy, covering various levels of learning. This approach ensures a balanced assessment of both conceptual clarity and analytical ability of the students.</p>
5.12	<p>State the policy of the University for the constitution of board of question paper setters, board of examiners and invigilators.</p>	<p>The Board of Question Paper Setters consists of members from outside the University to ensure impartiality and academic rigor. The evaluation of theory courses are carried out jointly by Internal and External Evaluators,</p>

		<p>maintaining a balanced and transparent assessment process.</p> <p>The evaluation of theory answer scripts is done centrally by external evaluators invited from other Universities along with internal evaluators.</p> <p>For practical courses, both Internal and External Examiners are appointed to conduct and evaluate the examinations.</p> <p>The invigilation duties during examinations are assigned to faculty members from within the University, ensuring smooth and disciplined conduct of the examinations.</p>						
5.13	<p>How regular and time-bound are conduct of examinations and announcement of results? Substantiate with details of dates of examinations and announcement of results for the last 3 years. Details to be provided in the following format:-</p> <table border="1" data-bbox="311 918 941 1041"> <thead> <tr> <th data-bbox="311 918 510 996">Year</th> <th data-bbox="510 918 710 996">Date of exams</th> <th data-bbox="710 918 941 996">Date of announcements of results</th> </tr> </thead> <tbody> <tr> <td data-bbox="311 996 510 1041"></td> <td data-bbox="510 996 710 1041"></td> <td data-bbox="710 996 941 1041"></td> </tr> </tbody> </table>	Year	Date of exams	Date of announcements of results				<p>Conduct of Examinations and announcement of results are strictly time bound as laid down in the University Academic Calendar approved by the Academic Council.</p> <p style="text-align: center;"><b>ANNEXURE 5</b></p>
Year	Date of exams	Date of announcements of results						

**D. Admission Process**

6.1	<p>How are students selected for admission to various courses? Please provide faculty-wise information</p> <ol style="list-style-type: none"> <li>Through special entrance tests</li> <li>Through interviews</li> <li>Through their academic record</li> <li>Through combination of the above</li> </ol> <p>Please also provide details about the weightage given to the above</p>	<p>Selection of students various courses is through entrance test and based on eligibility stipulated by the respective statutory councils</p>								
6.2	<p>Whether the University is admitting students from national level entrance test or state level entrance test? If yes, please provide following details:-</p> <table border="1" data-bbox="371 1021 1018 1196"> <thead> <tr> <th data-bbox="371 1021 539 1160">Name of the National / state level entrance exam</th> <th data-bbox="539 1021 707 1160">No. of students admitted</th> <th data-bbox="707 1021 874 1160">% of students from the total admitted</th> <th data-bbox="874 1021 1018 1160">Remarks</th> </tr> </thead> <tbody> <tr> <td data-bbox="371 1160 539 1196"></td> <td data-bbox="539 1160 707 1196"></td> <td data-bbox="707 1160 874 1196"></td> <td data-bbox="874 1160 1018 1196"></td> </tr> </tbody> </table>	Name of the National / state level entrance exam	No. of students admitted	% of students from the total admitted	Remarks					<p>University conducts admission entrance tests to the eligible students for various programs. For MBBS, admissions are done through National Level entrance (NEET), followed by State Level counseling through Directorate of Medical Education and Research, Tamil Nadu (DME).</p>
Name of the National / state level entrance exam	No. of students admitted	% of students from the total admitted	Remarks							
6.3	<p>Whether admission procedure is available on the University website and in the prospectus</p>	<p>Yes</p>								
6.4	<p>Please provide details of the eligibility criteria for admission in all the courses</p>	<p>Eligibility criteria for different programme is enclosed in <b>ANNEXURE - 6</b></p>								
6.5	<p>Whether the University is providing any reservation/relaxation in admission? If yes, please provide details in the following format:-</p> <table border="1" data-bbox="352 1738 991 1995"> <thead> <tr> <th data-bbox="352 1738 504 1995">Category</th> <th data-bbox="504 1738 655 1995">No. of total students admitted</th> <th data-bbox="655 1738 823 1995">% of quota provided for reservation and preparation in respect of actual enrolment</th> <th data-bbox="823 1738 991 1995">Remarks</th> </tr> </thead> <tbody> <tr> <td data-bbox="352 1995 504 2022"></td> <td data-bbox="504 1995 655 2022"></td> <td data-bbox="655 1995 823 2022"></td> <td data-bbox="823 1995 991 2022"></td> </tr> </tbody> </table>	Category	No. of total students admitted	% of quota provided for reservation and preparation in respect of actual enrolment	Remarks					<p>No relaxation is followed in the admission</p>
Category	No. of total students admitted	% of quota provided for reservation and preparation in respect of actual enrolment	Remarks							

6.6	Total No. of Seats (Course-wise)	No. of total students admitted	No. of students admitted under Management quota	% of students admitted under management quota	No
Whether any management quota is available for admission in the University? If yes, please provide details in the following format:-					
6.7	What is the admission policy of the University with regard to NRI and overseas students?				The admission policy with regard to NRI and overseas students is done as per the norms of the regulatory bodies.

#### E. Fee Structure

7.1	Present Course-wise fee structure of the University (Please provide head-wise details of total fee charged)	Fee Structure is enclosed in ANNEXURE - 7
7.2	Any other fee charged by the University other than the fee displayed in the UGC website (e.g. Building Fee, Development Fee, Fee by any name, etc.)	No
7.3	Whether fee structure is available on the University website and in the prospectus?	Yes
7.4	Whether fee is charged by the University as per fee structure displayed in the University website and in the prospects or some hidden charges are there?	The University charges as per the fee structure displayed in the University website and in the prospectus. No hidden charges are collected.
7.5	Mode of Fee collection	(a) Online transaction (b) Demand Draft
7.6	Whether University is providing any concession in fee to students? If yes, please provide details.	The University provides Fee Concessions to promote inclusive and equitable education. Financial support is extended to Economically Weaker Sections (EWS) and first graduates.

7.7	Details of the Hostel Fee including mess charges	Enclosed in <b>ANNEXURE - 7</b>
7.8	Any other fee	NIL
7.9	Basis of Fee Structure	Fee Structure recommended by the finance committee and approved by the Governing Council.
7.10	Whether the University has received any complaint with regard to fee charged or fee structure? If yes please give details about the action taken.	No
7.11	Whether the University is providing any scholarship to students? If yes, please provide details.	The University provides the following Scholarships: Merit Sports First Graduate EWS Women Empowerment Minority

#### F. Faculty

8.1	Total no. of Sanctioned and filled up posts (Institution- wise and Department- wise)	<b>Dept.</b>	<b>Professor</b>		<b>Associate Professor</b>		<b>Assistant Professor</b>	
			Sanctioned	Filled	Sanctioned	Filled	Sanctioned	Filled
Enclosed in <b>Appendix - XIII</b>								
8.2	Details of teaching staff in the following format (Please provided details – Institution- wise and Department-wise)  (Details to be provided in <b>Appendix-XIII</b> )							

Dept	Name of the Teacher	Designation	Age	Educational Qualifications (whether qualified as per UGC Regulations)	Teaching experience in years	Date of appointment	Whether full time or part time	Regular or adhoc	Scale of Pay	No. of publications
Enclosed in <b>Appendix - XIII</b>										

8.3	Category-wise No. of Teaching Staff	<b>Category</b>	<b>Female</b>	<b>Male</b>	<b>Total</b>
		SC	Enclosed in <b>Appendix - XIII</b>		
		ST			
		OBC			
		PH			
		General			
		Total			

8.4	Details of the permanent and temporary faculty members in the following format
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Particulars	Female	Male	Total
<b>Total no. of permanent teachers</b>	Enclosed in <b>Appendix - XIII</b>		
No. of teachers with Ph.D. as the highest qualification			
No. of teachers with M.Phil as the highest qualification			
No. of teachers with PG as the highest qualification			
<b>Total no. of temporary teachers</b>	-	-	-
No. of teachers with Ph.D. as the highest qualification	-	-	-
No. of teachers with M.Phil as the highest qualification	-	-	-
No. of teachers with PG as the highest qualification	-	-	-
Total no. of part-time teachers	-	-	-
No. of teachers with Ph.D. as the highest qualification	-	-	-
No. of teachers with M.Phil as the highest qualification	-	-	-
No. of teachers with PG as the highest qualification	-	-	-
Total No. of visiting teachers	-	-	-

8.5	Ratio of full-time teachers to part-time/contract teachers	All appointed Faculty members are full-time teachers
8.6	<p>Process of recruitment of faculty</p> <p>-Whether advertised? (pl. attach copy of the ad)</p> <p>-Whether the selection committee was constituted as per the UGC Regulation?</p>	<p>Yes, Copies of recruitment advertisement are enclosed in <b>ANNEXURE - 8</b></p> <p>Yes</p>
8.7	<p>Does the University follow a self-appraisal method to evaluate teachers on teaching, research and work satisfaction? If yes, how is the self-appraisal of teachers analysed and used? Whether:-</p> <p>Self Appraisal Evaluation Peer Review Students evaluation Others (specify)</p>	<p>Yes, Self Appraisal Evaluation.</p> <p>Academic Performance Indicator (API) scores will be used for recommending annual increments and promotions.</p> <p>A copy of the Faculty Performance Appraisal and Assessment Form is enclosed in <b>ANNEXURE - 9</b></p>
8.8	Institution-wise and Department-wise teacher student ratio (only full time faculty)	Enclosed in <b>Appendix - XIII</b>
8.9	<p>Whether the University is providing UGC Pay Scales to the Permanent Faculty? If yes, please provide the following details:-</p>	Yes, Enclosed in <b>Appendix - XIII</b>

	Scale of Pay with all the allowances  Professor – Associate Prof.- Assistant Prof. –  Mode of Payment – (Cash/Cheque)	Online Payment
8.10	Pay / Remuneration provided to:-  Part-Time Faculty – Temporary Faculty- Guest Faculty	Remuneration for guest faculty is recommended by the respective head on case to case basis
8.11	Facilities for teaching staff (Please provide details about Residence, Rooms, Cubicals, Computers / Any other)	Teaching staff are provided with cubicles, computing facilities and accommodation (on request).

#### G. Infrastructure

9.1	Does the University have sufficient space for Land & Building?	Yes
9.2	Does the University have sufficient class rooms?	Yes
9.3	<b>Laboratories &amp; Equipment</b> (Details to be provided in <b>Appendix-XIV</b> and <b>Appendix-XV</b> )	Details provided in <b>Appendix - XV</b>
a)	Item Description (make and model)	
b)	Location (Department)	
c)	Value (Rs.)	
d)	Present Condition	
e)	Date of Purchase	
9.4	<b>Library</b>	Details provided in <b>Appendix - XIV</b>
a)	Total Space (all Kinds)	
b)	Computer / Communication facilities	
c)	Total no. of Ref. Books (Each Department)	
d)	All research Journal Subscribed on a regular Basis	

9.5	<b>Sports Facilities</b> (Details to be provided in <b>Appendix-XVI</b> )	Details provided in <b>Appendix - XVI</b>
a)	Open Play Ground(s) for outdoor sports (Athletics, Football, Hockey, Cricket, etc.)	
b)	Track for Athletics	
c)	Basketball courts	
d)	Squash / Tennis Courts	
e)	Swimming Pool (Size)	
f)	Indoor Sports Facilities including Gymnasium	
g)	Any other	
9.6	Does the University has provision for Residential Accommodation including hostels (boys & girls separately)	Yes

**H. Financial Viability**

10.1	<p>Details of the Corpus Fund created by the University</p> <p>Amount – FDR No. Date – Period -</p> <p>(Documentary evidence to be given)</p>	<p style="text-align: center;">Rs. 50 Crores</p> <p style="text-align: center;">Documentary evidence enclosed in <b>ANNEXURE - 10</b></p>								
10.2	<p>Financial position of the University (please provide audited income and expenditure statement for the last 3 years)</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">S.No.</th> <th style="width: 10%;">Year</th> <th style="width: 20%;">Income</th> <th style="width: 20%;">Expenditure</th> </tr> </thead> <tbody> <tr> <td colspan="4" style="text-align: center;">Details enclosed in <b>ANNEXURE - 11</b></td> </tr> </tbody> </table>	S.No.	Year	Income	Expenditure	Details enclosed in <b>ANNEXURE - 11</b>			
S.No.	Year	Income	Expenditure							
Details enclosed in <b>ANNEXURE - 11</b>										
10.3	<p>Source of finance and quantum of funds available for running the University (for last audited year)</p> <p>Fees – Donations- Loan – Interest- Any other (pl. Specify)-</p>	<p style="text-align: center;">Details enclosed in <b>ANNEXURE - 11</b></p>								
10.4	<p>What is the University's 'unit cost' of education? (Unit cost = total annual expenditure (budget accruals) divided by the number of students enrolled) Unit cost calculated excluding the salary component may also be given</p> <p><b>4.21 Lakhs per student</b></p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">S.No.</th> <th style="width: 10%;">Year</th> <th style="width: 20%;">Income (In Crores)</th> <th style="width: 20%;">Expenditure (In Crores)</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1.</td> <td style="text-align: center;">2024-25</td> <td style="text-align: center;">44.58</td> <td style="text-align: center;">60.60</td> </tr> </tbody> </table>	S.No.	Year	Income (In Crores)	Expenditure (In Crores)	1.	2024-25	44.58	60.60
S.No.	Year	Income (In Crores)	Expenditure (In Crores)							
1.	2024-25	44.58	60.60							

**I. Governance System**

**11. Organization, Governance and Management**

11.1	<p>Composition of the statutory bodies of the University (please give names, profession &amp; full postal address of the members and date of constitution):-</p> <p>Governing Board Executive Council Board of Management Academic Council Finance Committee Board of Studies Others</p> <p>(Details to be provided in <b>Appendix-XVII</b>)</p>	Details provided in <b>Appendix - XVII</b>
11.2	<p>Dates of the meetings of the above bodies held during the last 2 years</p> <p>(Enclose attested copy of the minutes of the meetings)</p>	Details enclosed in <b>ANNEXURE - 4</b>
11.3	<p>What percentage of the members of the Boards of Studies, or such other academic committees, are external? Enclose the guidelines for BOS or such other Committees.</p>	<p>The constitution of the Board of Studies, Academic Council, and all other academic and administrative committees are carried out in accordance with the St. Joseph University first Statutes - BoS guidelines (Section 3.8.(3)) and Academic Council Guidelines (Section 3.4) enclosed as <b>ANNEXURE - 12</b></p>
11.4	<p>Are there other strategies to review academic programmes besides the academic council? If yes, give details about what, when and how often are such reviews made?</p>	<p>The Academic Audit is conducted for various courses in every Semester. The internal academic audit committee jointly with the Internal Quality Assurance Cell (IQAC) reviews the relevance of the academic programs and suggests suitable recommendations to the heads of various schools for further placement in the academic council.</p>

**J. Research Profile**

12.1	<p>Faculty-wise and Department-wise information to be provided in respect of the following:-</p> <ul style="list-style-type: none"> <li>➤ Student Teacher Ratio</li> <li>➤ Class Rooms</li> <li>➤ Teaching labs</li> <li>➤ Research labs (Major Equipments)</li> </ul>	<p>Enclosed as <b>ANNEXURE - 13</b></p>
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	<ul style="list-style-type: none"> <li>➤ Research Scholars (M.Tech, Ph.D., Post Doctoral Scholars)</li> <li>➤ Publications in last 3 years (Year-wise list)</li> <li>➤ No. of Books Published</li> <li>➤ Patents</li> <li>➤ Transfer of Technology</li> <li>➤ Inter-departmental Research (Inter-disciplinary)</li> <li>➤ Consultancy</li> <li>➤ Externally funded Research Projects</li> <li>➤ Educational Programmes Arranged</li> </ul>	
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**K. Misc.**

13. Details of Non-Teaching Staff

13.1	Details of Non-Teaching Staff
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Name	Designation	Age	Qualification	Scale of Pay	Date of Appointment	Trained Yes/No If yes, Details
Details provided in <b>Appendix - XVIII</b>						

(Details to be provided in **Appendix-XVIII**)

13.2	Summary of the Non - Teaching Staff	Particulars	Female	Male	Total
		Administrative Staff	Details provided in <b>Appendix - XVIII</b>		
		Group A			
		Group B			
		Group C			
		Group D			
		Sub total			
		Technical Staff	Details provided in <b>Appendix - XVIII</b>		
		Group A			
		Group B			
Group C					
Group D					
Sub total					
Grand Total					

13.3	No. of Non-teaching staff category wise	Category	Female	Male	Total
		SC	Details provided in <b>Appendix - XVIII</b>		
		ST			
		OBC			
		PH			
		General			
Total					
13.4	Ratio of Non-teaching staff to students	1:20			
13.5	Ratio of Non-teaching staff to faculty	1.3:1			

#### 14. Academic Results

14.1	Faculty-wise and course-wise academic results of the past 3 years				Academic results enclosed as <b>ANNEXURE - 14</b>
	S.No.	Course	No. of Candidates appeared	Result	

#### 15. Accreditation

15.1	Whether Accredited by NAAC? If yes please provide the following details: Date of Accreditation Period Grade CGPA Grading System Followed	No, The eligible years to apply for NAAC have not been completed.								
15.2	Whether courses are accredited by NBA? If yes please provide course-wise details as under:- <table border="1"> <tr> <td>S.No.</td> <td>Course</td> <td>Whether Accredited</td> <td>Period of Accreditation</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </table>	S.No.	Course	Whether Accredited	Period of Accreditation					No
S.No.	Course	Whether Accredited	Period of Accreditation							
15.3	Other Accreditations, if any	No								

15.4	Any other information (including special achievements by the University which may be relevant for the University)	Enclosed Annexure-15
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**16. Strength and Weaknesses of the University**

16.1	Strengths of the University	The University is guided by a strong vision focusing on academic excellence, research innovation, and holistic student development under an experienced leadership team. The members of the St. Alphonsa Trust (sponsoring body) are engaged in women empowerment, self help groups, improving the livelihood of economically marginalized communities and affordable health care. This drives the mission of the university to inculcate sustainable development goals in the academic ecosystem.
16.2	Weaknesses of the University	As a relatively nascent institution, funded research initiatives, scholarly publications, and collaborative engagements remain in the formative stages of development. Furthermore, efforts to improve infrastructure and expand faculty are being carried out in a planned and phased manner.

**Certificate**

This is to certify that all the information provided above is true to the best of my knowledge and belief. The University will adhere to the rules, regulations and guidelines of the UGC, Central Government and relevant Statutory Council(s) and abide by all the provisions under the UGC Regulation.

The above information is also posted on the website of the University [www.sju.ac.in](http://www.sju.ac.in) .

Signed and Sealed by the Head of the Institution

